



## Part 7 GST registration

### Is the ABN registered for GST?

Yes

GST registration date (as advised by ATO)

If 'Yes' please complete **part 8**

No  please complete **part 9**

## Part 8 RCTI agreement

### What is the RCTI agreement?

The legislation allows for Medicare Australia, as the recipient of the supply, to take responsibility for issuing a tax invoice on behalf of enterprises that receive Medicare Australia payments. For Medicare Australia to issue these tax invoices there must be an **RCTI agreement** between Medicare Australia and the enterprise. The agreement authorises Medicare Australia, on behalf of the enterprise to issue RCTIs for supplies associated with Medicare Australia payments. A person authorised to sign on behalf of the enterprise should sign the RCTI agreement.

**Medicare Australia recommends that all enterprises enter into an RCTI agreement** with Medicare Australia if they receive (or could receive in the future) Medicare Australia payments that are not *GST-free*.

### Please note

You must be registered for GST to enter into an RCTI agreement. If you do not sign the RCTI agreement below, Medicare Australia will not make a GST-able payment until a properly constructed tax invoice is received.

### Please read the conditions of the agreement below.

#### Conditions of the agreement

1. Medicare Australia will issue RCTIs for payments in respect of all taxable supplies made by you to Medicare Australia.
2. You must not issue any tax invoices in respect of those supplies.
3. You must be registered for GST at the time of signing the RCTI agreement and have notified Medicare Australia of your ABN in the space provided on this form.
4. You must notify Medicare Australia immediately if you cease to be registered for GST or you become aware that your registration may be cancelled.
5. Medicare Australia is registered for GST.
  - The ABN for Medicare Australia is 75 174 030 967.
6. Medicare Australia must notify you immediately if it ceases to be registered for GST or becomes aware that its registration may be cancelled, or if it ceases to satisfy any of the requirements of public ruling GSTR 2000/10 or its successors.
7. By signing below, you warrant that you are properly authorised to agree to the terms of this agreement for the ABN specified by you at Part 3.

To be signed by an authorised person (such as company secretary).

Signature for the RCTI agreement

Print name

Date

If you have signed the RCTI agreement, please lodge your completed form (see Part 10). Otherwise sign at Part 9 before lodging.

## Part 9 Signature

Please sign here if you **DO NOT** have an ABN, **OR** are not registered for GST.

Signature

Print name

Date

Please lodge your completed form (see Part 10 below).

## Part 10 Checklist

- I have:  quoted the ABN  
 quoted the Medicare Australia reference ID(s)  
and either  signed the RCTI agreement  
or  signed as **NOT** being registered for GST

You are now ready to lodge this form. Thank you.

## Part 11 Lodgement details

Fax your completed form to

**FREEFAX™ 1800 069 288**

If you are unable to fax, please send your completed form to GST Program, Medicare Australia, GPO Box 2956, Adelaide SA 5001.

If you have other ABNs that relate to any of the reference IDs provided in Part 4, please complete a separate Notification of ABN form for each ABN.

### Hotline

If you require assistance to complete this form, please call

**Medicare Australia's GST hotline**

**FREECALL™ 1800 653 629**

Please provide an **estimate** of the time taken to complete this form

Minutes

**Privacy note:** The collection of this information is authorised by law and copies of the notification and/or information contained within the notification may be released to other Commonwealth agencies such as the Australian Taxation Office and the Department of Health and Ageing.